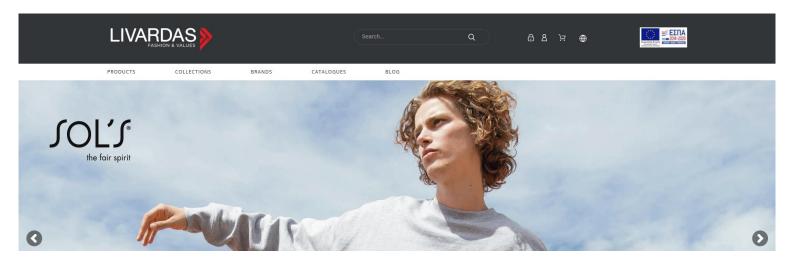
LIVARDAS e-shop manual



In this file you can find some instructions about the livardas.gr e-shop that will facilitate your navigation, as well as a small reference to the new menus and features after its upgrade.

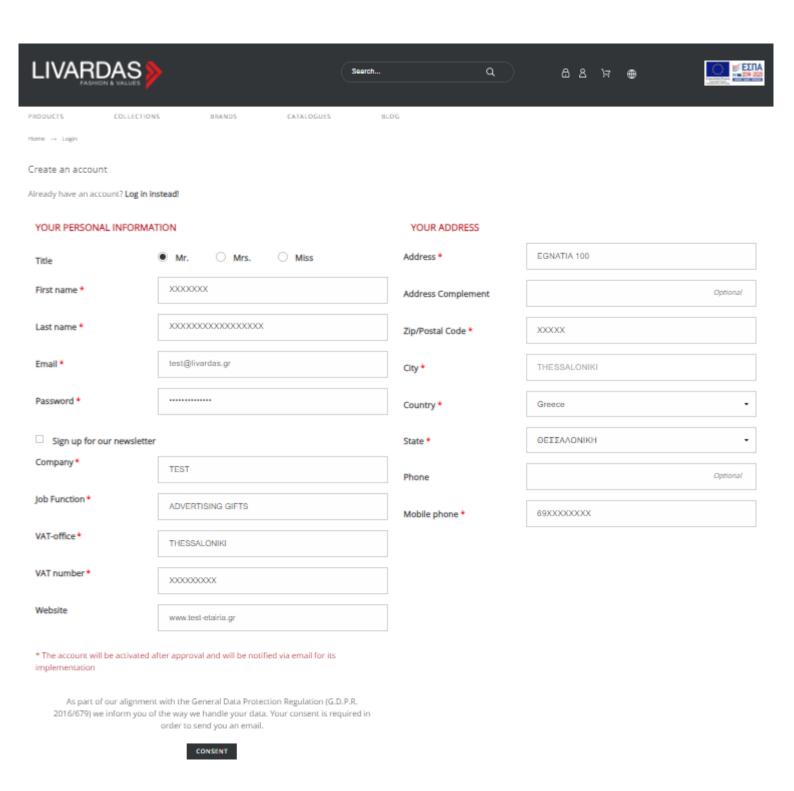
Περιεχόμενα

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CREATE AN ACCOUNT

You can register through our site by filling in your details in the form below.



By clicking "CONSENT" open the GDPR related options and you will need to select them all before you can complete your registration.

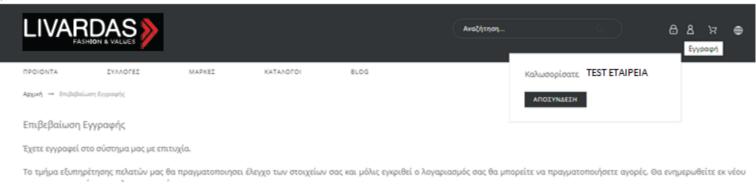


The Company under the name "Livardas SA", as legally represented, hereby informs you about the lawful collection, processing and maintenance of your data in accordance with the provision of article 6 of the General Data Protection Regulation (EU 679/2016) regarding the legality of the processing and requests your explicit consent, in accordance with the provisions of Articles 7 and 9 of the General Data Protection Regulation (GDRP / EU 679/2016), about accepting the collection, processing and storage of your personal data for its business objectives and especially to perform purchase agreement. I hereby declare, in accordance with the provisions of EU Regulation 2016/679 (GDRP), expressly and without reservation that after I have been sufficiently informed, in a simple, clear and understandable way, about the maintenance and processing of my personal data by Livardas SA (Privacy Policy), I expressly and without reservation provide my consent to the maintenance and processing of my personal data.

- ☑ I have fully understood the purpose and type of my personal data that will be processed. *
- ☑ I provide my free explicit and in fully informed consent to be processed for the above express and legitimate purpose. *
- I am over 16 years old *

REGISTER

After clicking "REGISTER" the following message appears on your screen and the e-shop welcomes you with the name you provided.



At the same time, you receive an informative email that you have just created a new account at livardas.gr and you are expecting communication from the company.





Καλώς Ήλθατε TEST ETAIPEIA

ΕΥΧΑΡΙΣΤΟΥΜΕ ΠΟΥ ΔΗΜΙΟΥΡΓΗΣΑΤΕ ΛΟΓΑΡΙΑΣΜΟ ΠΕΛΑΤΗ. Παρακαλούμε αναμείνατε με νέο e-mail την επιβεβαίωση ενεργοποίησής του.

ΤΑ ΣΤΟΙΧΕΙΑ ΕΙΣΟΔΟΥ ΣΑΣ ΣΤΟ LIVARDAS.GR

Διεύθυνση e-mail: test@livardas.gr

Κωδικός: Έχει ενημερωθεί επιτυχώς. Για λόγους ασφαλείας/Gdpr δεν κοινοποιείται.

ΣΗΜΑΝΤΙΚΕΣ ΣΥΜΒΟΥΛΕΣ ΑΣΦΑΛΕΙΑΣ:

- 1. Κρατάτε πάντα τα στοιχεία του λογαριασμού σας ασφαλή.
- 2. Μην δίνετε τα στοιχεία εισόδου σας σε κανέναν.
- 3. Αλλάζετε τον κωδικό σας συχνά.
- 4. Εαν υποψιάζεστε ότι κάποιος χρησιμοποιεί τον λογαριασμό σας παράνομα, παρακαλούμε ενημερώστε μας αμέσως.

Customer Service department will call you to confirm your details so that your registration in the system is completed and you can now place your orders online.

You will receive an e-mail with a link to set your password.



ΑΓΑΠΗΤΕ ΠΕΛΑΤΗ TEST ETAIPEIA

ΑΙΤΗΣΗ ΕΠΑΝΑΦΟΡΑΣ ΚΩΔΙΚΟΥ ΠΡΟΣΒΑΣΗΣ ΣΤΟ LIVARDAS.GR

Έχετε κάνετε αίτηση για επαναφορά των στοιχείων του λογαριασμού σας. Παρακαλούμε λάβετε υπόψιν σας ότι θα αλλάξει ο τρέχων κωδικός σας.

Για να επιβεβαιώσετε αυτή την ενέργεια, παρακαλούμε χρησιμοποιείστε τον παρακάτω σύνδεσμο: https://www.livardas.gr/el/ανάκτηση-συνθηματικού?

token=2d4d598bb85eb15be3dc53989652b784&id_customer=11009&reset_token=3e2ff859d6cb9cd6ee24f898e209610c04b92a41



A new page will open, where you will be asked to set a password and confirm it.



By clicking CHANGE PASSWORD you will go to your account page, where you will see the following message.

Αρχική → Ο λογαριασμός μου

Ο λογαριασμός σας

Έχετε ορίσει επιτυχώς ένα νέο συνθηματικό και έχει σταλεί email επιβεβαίωσης σε αυτήν τη διεύθυνση: test@livardas.gr



ΠΛΗΡΟΦΟΡΙΕΣ



ΔΙΕΥΘΥΝΣΕΙΣ

At the same time, you will also receive the following email:



ΑΓΑΠΗΤΕ ΠΕΛΑΤΗ TEST ETAIPEIA

Ο ΛΟΓΑΡΙΑΣΜΟΥ ΣΑΣ ΣΤΟ LIVARDAS.GR

Διεύθυνση E-mail: test@livardas.gr

Κωδικός πρόσβασης: Έχει ενημερωθεί επιτυχώς. Για λόγους ασφαλείας/Gdpr δεν κοινοποιείται.

You may now log in to our e-shop, which welcomes you with your brand name and you may proceed to order, or browse all menus.

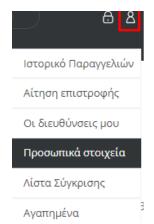


Αναζήτηση... Q 🔠 & 🤄
Καλωσορίσατε, ΤΕST ΕΤΑΙΡΕΙΑ



CHANGE YOUR PERSONAL INFO

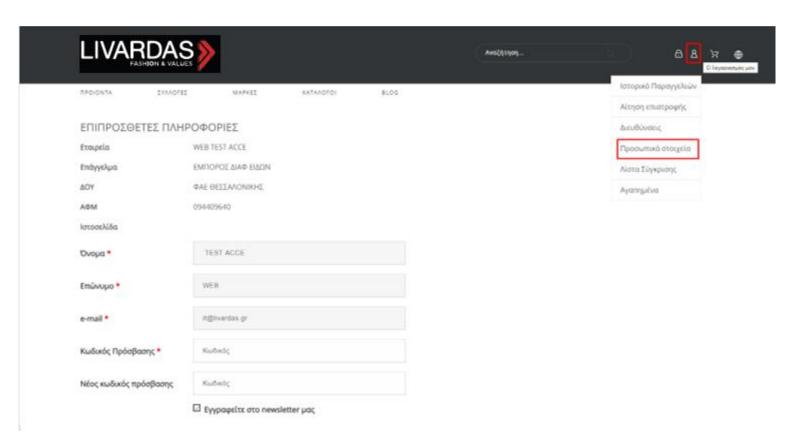
If you want to make any changes to your details, you should call and inform the company.



No change/modification can be made from the e-shop, except to change your password from the "Personal information" menu.

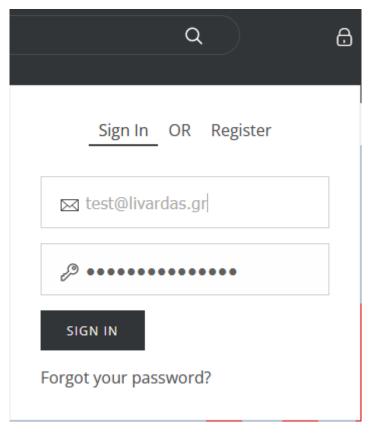
From the "My addresses" menu you can simply see the following items

- Your addresses
- Your VAT number



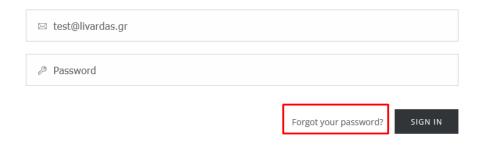


HOW TO CHANGE YOUR PASSWORD



If you forgot your password or if you want to change it, you can click on "Forgot your password?"→

LOG IN TO YOUR ACCOUNT



Then fill in your email and press SEND RESET LINK ->

Forgot your password?

Please enter the email address you used to register. You will receive a temporary link to reset your password.





Back to Login

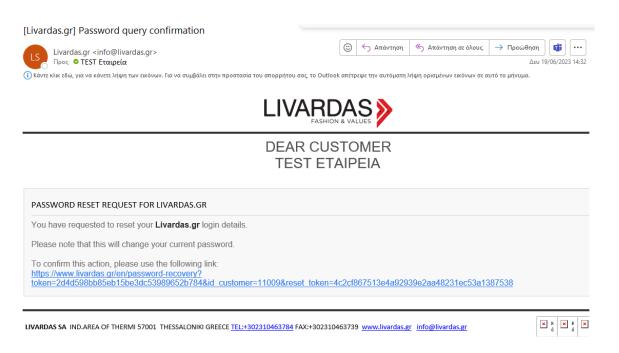


Forgot your password?

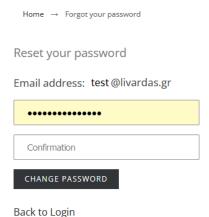
✓ If this email address has been registered in our shop, you will receive a link to reset your password at test@livardas.gr

BACK TO LOGIN

By selecting "SEND RESET LINK" you will receive a confirmation e-mail like the one below stating that you have requested a new password.



Clicking on the link will take you to a page where you must set the new password and confirm it by clicking on "CHANGE PASSWORD"→



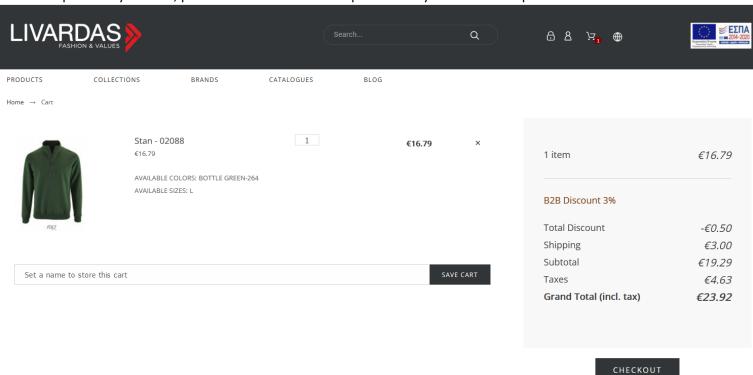
Finally, you will receive an e-mail confirming that the password on livardas.gr has been successfully changed.



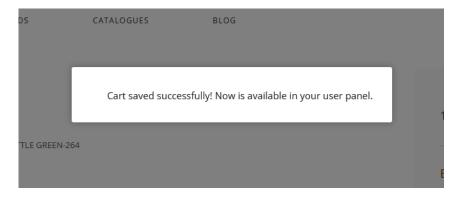
MY SAVED CART

In our e-shop you have the possibility to save a basket with specific products in color and size, name it and turn it back into an order for later and for as many times as you want.

Select the products you want, press CHECKOUT and at this point name your basket and press SAVE CART

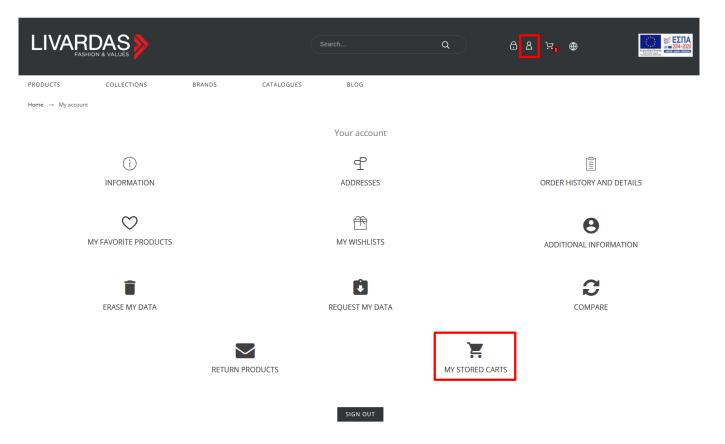


A pop-up message appears on your screen.

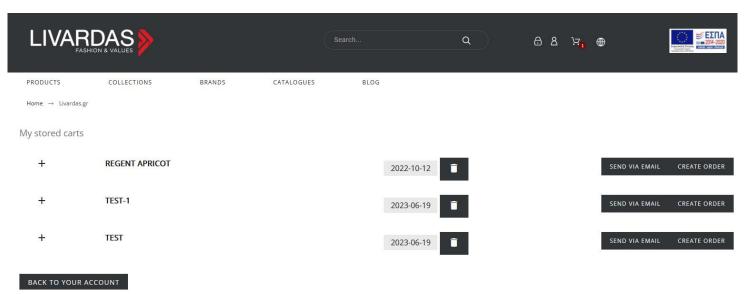


In order to see your saved/stored cart, you click on MY ACCOUNT.

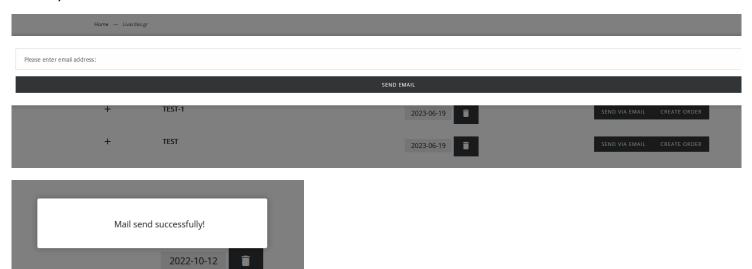




You choose the MY STORED CARTS icon and it opens a page with all your stored carts.

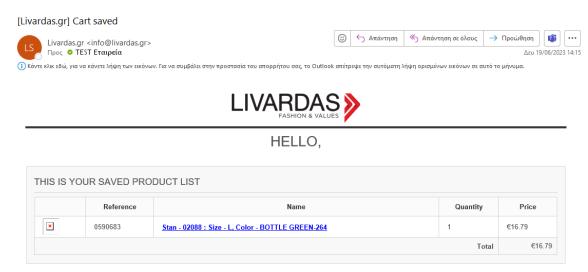


You may now choose a cart and either send it via email

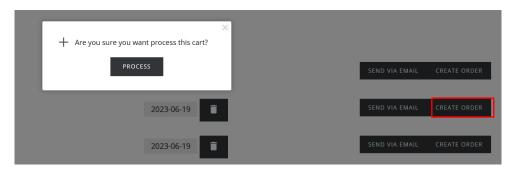




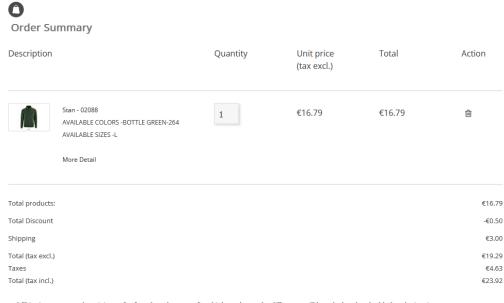
{This is an example of the mail you receive.}



Or you may create a new order as following



You click PROCESS and you are then transferred to the CHECKOUT page.



^{*} Shipping costs are the minimum for 1 package.In cases of multiple packages the difference will be calculated and added to the invoice.



HOMEPAGE

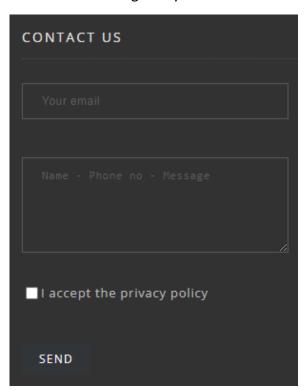
On the home page one can (after logging in):

- * order popular products.
- * to write a testimonial.
- * browse the wholesale area, where you can:
- 1. To view and download catalogues/price lists.
- 2. To find useful information about trading matters, as well as the Partner Network (Points of Sale & Workshops).
- 3. To download images as well as useful information of all products, by supplier.
- 4. To download material for creating mrk banners.
- 5. To see and order the marketing tools available to the company.

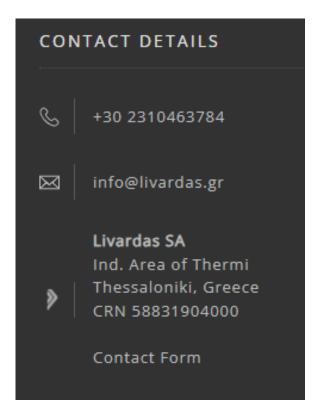
CONTACT US THROUGH THE SITE

You can contact the LIVARDAS company through the site in the following 2 ways:

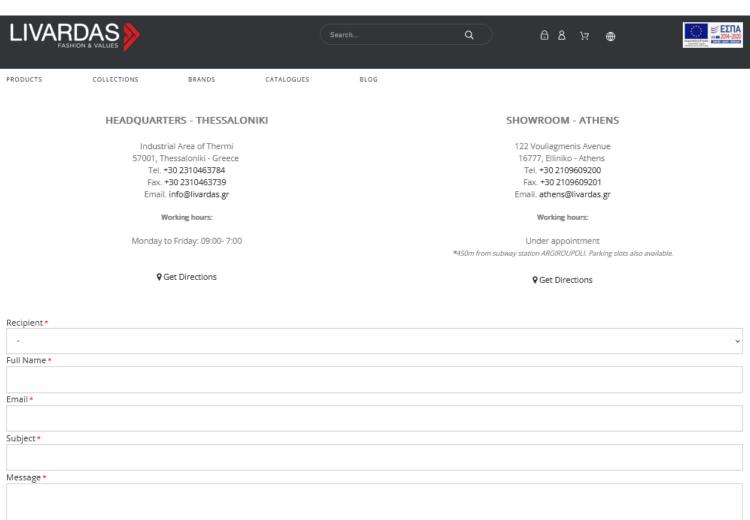
1) either from the contact form at the bottom of the site







2) or from the "CONTACT FORM" button that leads to the following form →



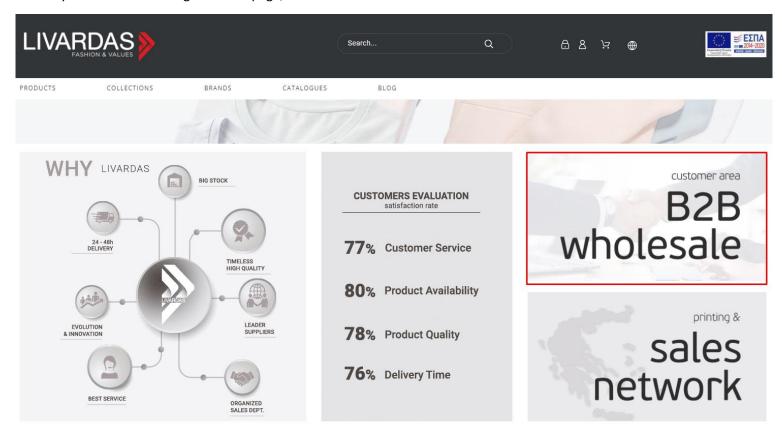
As part of our alignment with the General Data Protection Regulation (G.D.P.R. 2016/679) we inform you of the way we handle your data. Your consent is required in order to send you an email.



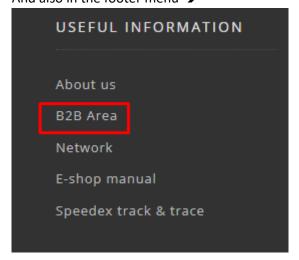


B2B AREA

You may find it after scrolling the homepage, before the footer.

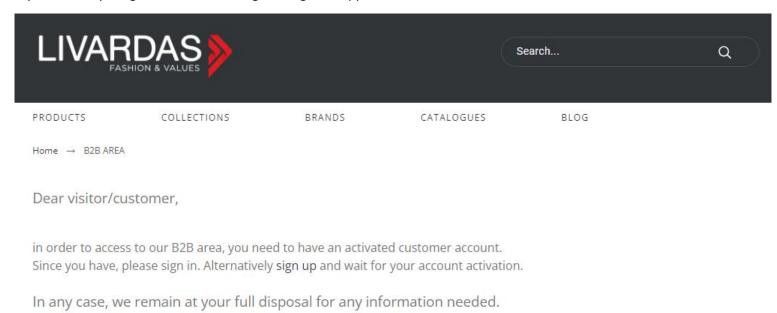


And also in the footer menu ->

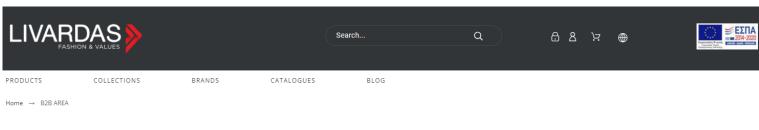




If you are not yet signed in, the following message will appear -



As long as you log in and have access in the B2B area, you can see the page and the following options open ->



B2B AREA

You can find here below usefull information and data to better promote our products, as well as information about ordering, payment, shipment, return and privacy policy. You will also find all catalogues, pricelists, logos, product photos and details etc.

All product pictures and details can be downloaded through this section. The photos should be used with their logo. You can also use our digital catalogues for preview in your own site/e-shop. IMPORTANT NOTICE: All model pictures of Sol's, Neoblu, RTP Apparel, JRC and Premier are subject to image rights, so we draw your attention to replace the visuals with those we provide you here at the very beggining of each year. You are not allowed to copy banners, artworks and texts of this e-shop, except the available ones in this section..



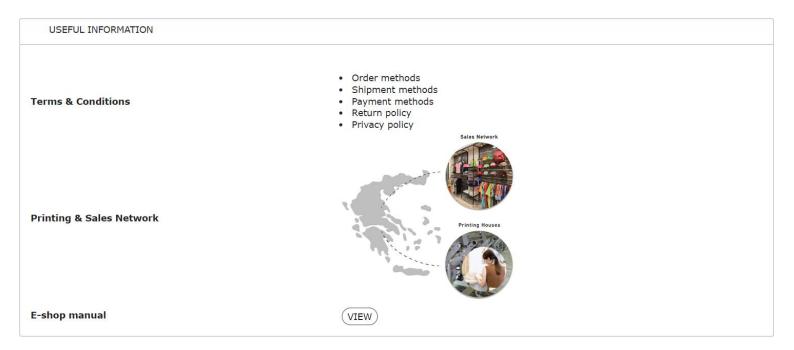
IMPORTANT NOTICE >> The use of texts, graphics and banners of the e-shop is not allowed with the exception of those provided below for download.



• You can view and download our catalogs and price lists in excel & pdf format.



- Here you will find various information on how the company operates and how to manage your orders.
- For our Sales Network see the corresponding section below.



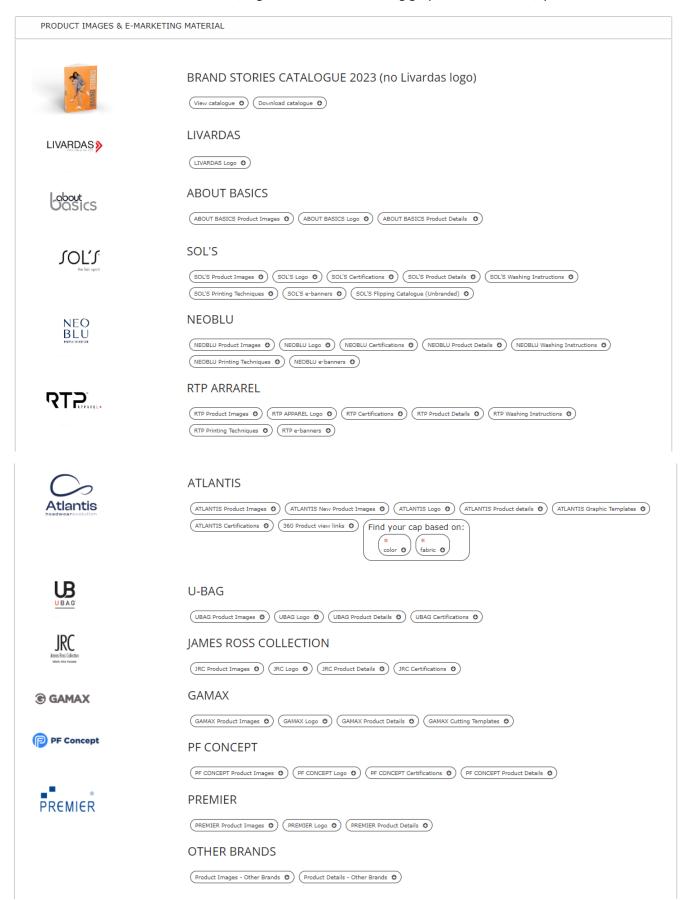
• We provide you with files to be able to import our products into your own e-shop, as well as the ability to be updated with the availability of our warehouse.

IMPORT PRODUCTS IN YOUR E-SHOP

Promote our products with all their features in your own e-shop/website, to give your customers the required information and gain significant sales opportunities. Contact us, to inform you about the available data file for massive import from your web master. **Marketing & E-Commerce Dep.**: 2310463784 (int.5), it@livardas.gr

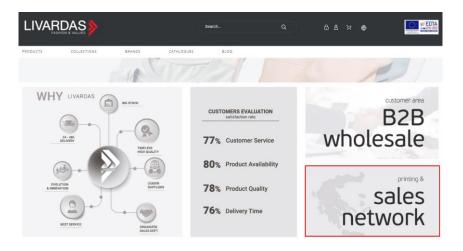


• Find the photos of all our products, by supplier, as well as other useful information about our products such as certifications, their characteristics, logos, material for creating graphics for banners / posters, etc.

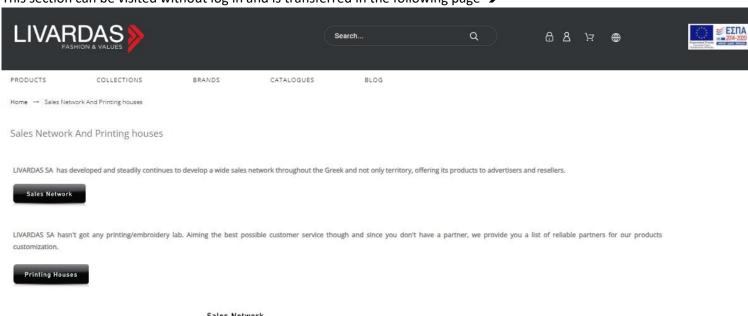




SALES NETWORK



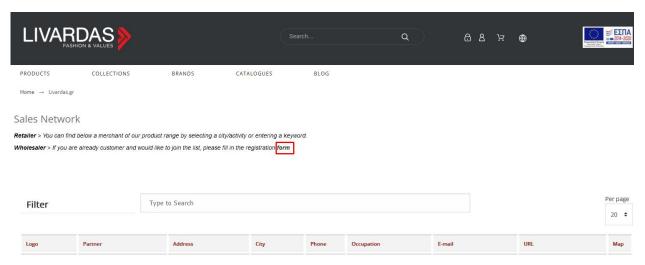
This section can be visited without log in and is transferred in the following page -

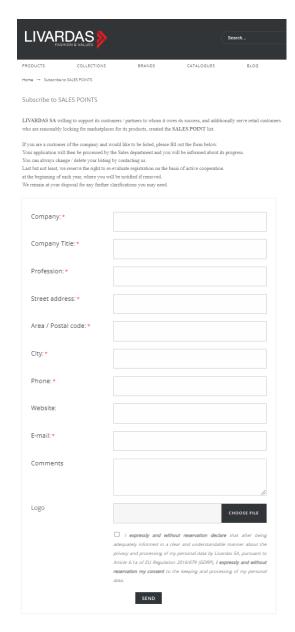






where one can view outlets and partner workshops as well as register to these, since he is our customer. One can apply for registration either for <u>sales network</u> or for <u>printing houses</u>.



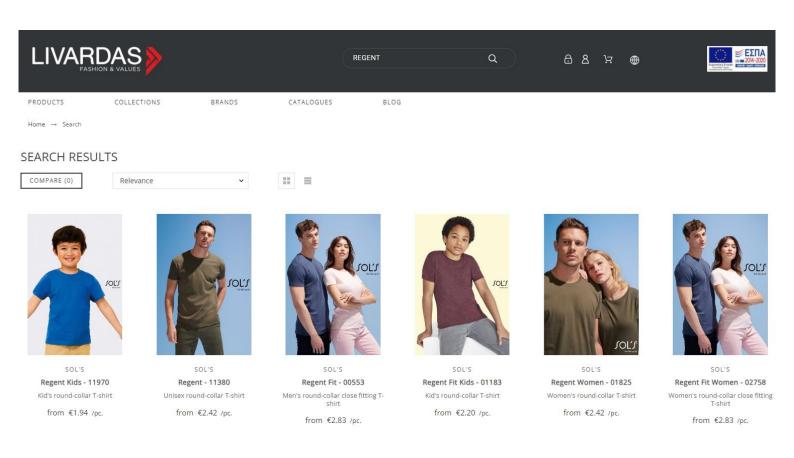


Website and logos are non-mandatory fields while all others are, as well as the fact that it must be stated that he agrees/consents (gdpr) to use the data for listing.

After successfully sending a registration request (a relevant message appears on the screen as soon as the registration is done) the requests are automatically sent to sales@livardas.gr.



PRODUCT SEARCH



The products displayed in the search results show the lowest price (from X €) of the product. By entering each item you can see how the prices are formed in larger sizes, colors, etc.

